

**Morgan Miller**  
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Sardinia, Ohio 45171  
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Email: milleremorgan@yahoo.com

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**Education**

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- **Bachelor of Technical & Applied Studies (BTAS) Program** – Expected to graduate Spring 2023
- **Associates of Applied Business** – August 2015, University of Cincinnati - Clermont, Batavia, Ohio
- **ProDoula** – Certified Labor and Postpartum & Infant Care Doula, Postpartum Placenta Specialist, Childbirth Educator, Infant Feeding Specialist
- **Child Development Associates (CDA)** – April 2018
- **Business Administration Certificate** – October 2017, Martinsburg College – Martinsburg, WV
- **Graphics Certificate** – May 2013, Southern Hills Career and Technical Center, Georgetown, Ohio
- **Diploma** – May 2013, Whiteoak High School, Mowrystown, Ohio

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**Work Experience**

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**Owner of Morgan Miller – Deep Root Doula, LLC & Morgan Miller Consulting**

**Highland County Board of Developmental Disabilities**

8919 US-50  
Hillsboro, OH 45133

09/2021-Current

**Help Me Grow Home Visitor**

**Duties, Accomplishments and Related Skills:**

Home visitation, parent education of families with children in the birth to three-years of age. Facilitates visit with families participating in the program virtually and at their homes. Earn a credential under ODH rules, attend all state mandated trainings and additional trainings as deemed appropriate by my Program Manager. Work with families on their goals and the education of the children. Help them in any questions the families might have about the child's development and create activities for each visit.

**Doulas of Cincinnati Independent Contractor**

PO Box 112060  
Cincinnati, OH 45211

10/2019-9/2021

**Doula**

**Duties, Accomplishments and Related Skills:**

Self-employed for an agency in Cincinnati. I provide postpartum care, placenta encapsulation and private childbirth education classes. I work with families preparing to bring a new baby home and offer help with the siblings during a shift.

**Victoria's Secret**

9525 Colerain Ave.  
Cincinnati, OH 45251

09/2019-03/2020

**Sales Associate**

**Duties, Accomplishments and Related Skills:**

Help organize/setup floor, assist customers with shopping and returns. Boosted sales growth by flexing into multiple areas of the store including selling, cashiering, processing, replenishing, setting floor sets and/or cleaning. Being available to serve and connect with the customers is always most important.

**Tincher Child Development Center**

4122 Bragg Rd.  
Fort Sill, OK 73503

07/2016-05/2018

**Child and Youth Program Assistant**

**Duties, Accomplishments and Related Skills:**

Maintains control of and accounts for whereabouts and safety of children and youth ranging in age from 6 weeks to 18 years. Supervises children and youth during daily schedule of indoor and outdoor activities and on field trips, outings, and special events. Promotes and models safety, fitness, health, and nutrition practices. Cares for special needs children and youth as directed by the supervisor. Notifies supervisor of health, fire, and safety compliance concerns. Helps arrange for and serve appropriate snacks or meals where applicable. Observes program participants for signs that may indicate illness, abuse, or neglect and reports as directed. Notes special instructions provided by parents. Helps create activities and play materials (mixing paint and play dough, assembling props for dramatic plays, activities, etc.). Interacts professionally with staff members, parents, and local installation command personnel.

**Serco**

6501 W Gore Blvd  
Lawton, OK 73505

03/2016-06/2016

**General Clerk II**

**Duties, Accomplishments and Related Skills:**

Call processing center.

**Gift-ology**

4601 Eastgate Blvd. #620  
Cincinnati, OH 45245

02/2015 – 12/2015

**Sales Associate**

**Duties, Accomplishments and Related Skills:**

I was responsible for greeting and showing around the customers. I oversaw wrapping and presenting the gift in a way that was unforgettable. I was responsible for opening Gift-ology cards for the customers that were interested. I would help clean the floors and tables set up around the store. I assisted in setting up the new tables for each season, holiday, and event going on. I was responsible for being the Endless Brand Ambassador in the store. I would assist in checking in and stocking new items that arrived at the store.

**Paradise Electric**

9755 Careytown Rd.  
Hillsboro, OH 45133

08/2014-11/2014

**Receptionist**

**Duties, Accomplishments and Related Skills:**

I was responsible for inputting information into the online system from recent jobs that were finished and in progress. I oversaw making sure the equipment was signed in and out. I was responsible for organizing the files around the office and the equipment. I was responsible for printing out the layouts of the past, new, and in progress jobs.

**Park National Bank**

4550 Eastgate Blvd.  
Cincinnati, OH 45245

06/2014-08/2014

**Marketing Assistant**

**Duties, Accomplishments and Related Skills:**

I was responsible for attending marketing meetings and taking down notes. I organized all past event and volunteer work that Park Bank had been involved in. Inputting all the information into an online system. I attended one of the summer events that Park Bank was involved in, as well as ordering more supplies for the future events. I oversaw the Park National Bank Facebook and Twitter Page to create social media marketing and interaction. I assisted in creating the Park Bank online Newsletter.

**Inspire Training Center**

2005 US-62  
Winchester, OH 45697

03/2014-08/2015

**Gymnastics Coach**

**Duties, Accomplishments and Related Skills:**

I was responsible for looking out for all the children that were in my classes. Each month I would set up new stations and activities for the children to learn different mobile skills. The children that I worked with were 18 months to 5 years old. The classes would range from 30-45 minutes, once a week. I was responsible for communicating with the children's parents about how their child was progressing. When I didn't have any classes going on I was responsible for helping in the office, answering phones, assisting parents and taking payments.

**Holtfield Station**  
620 S High Street  
Hillsboro, OH 45133

02/2012-08/2014

**Barista**

**Duties, Accomplishments and Related Skills:**

I was responsible for providing friendly and professional customer service to all customer that would come through Hillsboro and stop at Holtfield Station for a great experience and quick fill up. I oversaw making sure the dining, coffee, and bathroom areas were in presentable conditions for each customer to enjoy their visit. I was responsible for making sure the orders were properly taken from the drive-thru and the inside counter. I was responsible for opening and closing, which included starting the drawer, getting the coffee together, and turning all the equipment on.

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**Skills**

- Adobe Photoshop, InDesign, Illustrator
- Microsoft Word, PowerPoint, Excel
- Prezi
- WordPress
- Wix
- 50 Words/minute
- Summer Internship – Marketing Assistant
- Accepted into the University Honor Society
- 2 Year Graphics Ambassador
- Skills USA Treasurer
- Attended Buckeye Girls State
- A/B Honor Roll Student
- Photographer Intern for Animal Shelter in 2013
- Graphics Merit Award
- 4-H Highland County Fair Queen Attendant & Treasurer
- FRG Treasurer
- Director of Marketing & Social Media for non-profit, Organizational Empowerment

**Achievements/Volunteer/Organizations**

- PACE member/Event Coordinator
- Dean's List (Associates Degree, Fall 2021)
- Member of the National Society of Collegiate Scholars
- 2015 Portland, Oregon Exploration of Business Trip
- Cincinnati Business Trips