

Team Contract

Group Contracts are a great way to make sure your group is on the same page in terms of effort expended, desired results, communication expectations, etc. Particularly in the remote environment this summer, it's helpful to make expectations clear and explicit. You're not going to see each other every week in class to check in, and this will help to make sure your team has a way of checking in outside of class!

As a group, please download, complete, and submit this form.

Team Name: Team Genius

Date: 01/25/2023

GOALS: What are our team goals for this class?
What do we want to accomplish? What skills do we want to develop or refine?

Our team goal is to collaborate and coordinate our research to prepare for working in an organization outside of school. Another goal is to learn more about HR planning and how we will apply these principles within an organization. We want to accomplish excellent, senior level project work. We also plan to accomplish a deeper understanding of HR practices and how to maintain the employer - employee relationship. We want to develop skills in job analysis and job design. We would also like to develop skills to remain dynamic and examine changing work environments that may influence strategic human resource management.

EXPECTATIONS: What do we expect of one another in regard to attendance at meetings, participation, frequency of communication, the quality of work, etc.?

At all the scheduled meeting days, we expect full attendance. Any member who is unable to attend is required to tell the other team members in advance of the reason(s) for their absence. We anticipate that each team member will contribute equally and work in a constructive and collaborative manner. Throughout the project, we will set aside times when everyone on our team can communicate as needed.

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POLICIES & PROCEDURES: What rules can we agree on to help us meet our goals and expectations? How will we communicate (email, Teams, etc.)?

We agree to communicate with each other, so we are staying on top of our deadlines. Treating each other with respect and each of us collaborating equally. We will communicate through Teams and text messaging in a group chat. We agree that doing a weekly/bi-weekly check in will help us to accomplish our goals and assignments.

CONSEQUENCES: How will we address non-performance in regard to these goals, expectations, policies and procedures?

If a group member fails to participate at all, they will be left off the assignment submission. Group members will reach out to any members who are not participating or do not have their portion of the assignment completed to remind them that it is due and work with them to get it completed or complete it without them. If any member is not participating, we will notify our professor to let them know what issues we are having and ask them for advice on if the person needs to be removed from the group or is still able to participate.

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We share these goals and expectations, and agree to these policies, procedures, and consequences.

Team member name: Sofija Tocinova

Team member name: Morgan Miller

Team member name: Katelyn Barnes

Team member name: Brent Viney

Team member name: Elizabeth Grosse